

**CAPC Meeting  
November 2, 2020**

- I. **Call to Order** – Chair Julie Altman called the meeting to order at 3:30 p. m.
  - II. **Attendees** – Julie Altman, Chris Knight, Deacon Warren Hoy, Jessica Perez-Martinez, Marni Sandoval, Annette Cutino, Laura Neal, Todd Keating, Jeannine Pacioni, Clare Munteer, Dr. Raul Lara, Ginger Pierce, Sonia Cortez (recorder). **Quorum**
  - III. **Round table introductions**
    - Members did a round table introduction (name, title and organization).
  - IV. **Approve August 2020 Meeting Minutes – Action** – Jeannine Pacioni motioned to accept August meeting minutes. Clare Munteer seconded. M/S/C.
  - V. **Public Input**
    - No public input.
  - VI. **Business – CAPC Board 2021 Membership**
    - 20/21 Slate of officers - Chair: Marni Sandoval, Vice Chair: Todd Keating, Secretary: Annette Cutino, Treasurer: Laura Neal, Past Chair: Julie Altman
    - Summary of new members – Yuri Anderson, Renee Penalver, Colleen StanleyDeacon Warren Hoy moves to approve new slate and the approval of new members. Laura Neal second. M/S/C.  
Everyone in favor. No opposed. No abstentions.
- Logo**
- Final logo pick
  - Discussion/Vote on whether we should have a slogan
  - Logo possibly adding color – turquoise
  - Poll – No slogan
- Social Media**
- Discussion on marketing, social media presence and re-branding. CAPC executive team members meet with The Marketing Department for advertising.
- Motion to allocate up to \$25,000 to The Marketing Department for social media upgrades.
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- Jeannine moves to approve for new social media upgrades. Chris Knight seconded. M/S/C.
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- Everyone in favor. No opposed. No abstentions.

## **BYLAWS**

- Fourth rendition of the bylaws in 26 years
- Bylaws need to go in front of Board of Supervisors
- Updated and minor changes made

Motion to approve the final bylaws as revised with the corrections made. Marni Sandoval moves to approve final bylaws. Todd Keating second. M/S/C. Everyone in favor. No opposed. No abstentions. Motion carries.

## **CAPC 2021 Meetings**

- Continue to meet via Zoom through June 2021
  - Update to six meeting per year schedule: 2/1, 4/5, 6/7, 8/2, 10/4, 12/6
  - Maintain original meeting time 3:30 – 5:00pm
- Motion to approve the new calendar dates for 2021. Deacon Warren Hoy moves to approve. Laura Neal second. M/S/C. Everyone in favor. No opposed. No abstentions. Motion carries.

## **Reporting to CDSS**

Ginger discusses working on electronic annual report due October 1<sup>st</sup>. Report consists of different funding pieces, more time needed to pull the finance together.

- Close to a requirement by CDSS to be funding Promising Practice or Evidence Based curriculum only
- Book- How to Raise Emotionally Healthy Children is book used by Parent Educators the book is in Spanish and has had positive buzz.
- Questioned by CDSS for giving funding consistently to a parenting piece that is not promising practice or approved.
- Promising Practice/Evidence Based curriculum train the trainers coming up which will be cost savings. Historically used Parents as teachers which is a long-term program and is costly per family since it was offered 1:1 vs. group.
- Dr. Sandoval discussed the importance of identifying specific programs we want to fund  
To meet our community's needs. More research needed. Various subgroups will no find efficacy in a singular program.
- Ginger provides a brief summary of two Evidence based programs: Abriendo Puertas and Circle of Security.

## **VII. Child Abuse Prevention Efforts**

Child Abuse Prevention Month:

- Traditional breakfast not an option under CoVid. CDSS has also questioned cost since not viewed as a prevention activity, just a social event.
- Possibly do weekly education component during April 2021
- Also need to honor educators and teachers for their exceptional work during CoVid.

- Unveiling/Release of new logo or advertising during April 2021.
- Awards for public acknowledgement of emergency childcare committees/educators
- Re-evaluate event for future

Subcommittee of four meet before the calendar year to come up with a plan. Ginger will keep everyone updated. If anybody has any suggestions or ideas, please share.

**CAC Accreditation**– Dr. Lara discusses the visit went very well. People were impressed with the whole team. Dr. Lara expressed he is proud to be part of the team and shared he received notice they’ve been reaccredited.

**Car Seat Program** – Ginger receiving calls regarding car seats, she’s asking for \$3000 allotment to provide car seats to families in need identified by specific community partner agencies. Ginger will update the list for where people can seek correct car seat installation.

Motion to approve up to \$3000 to provide car seats to families in need. Motion by Clare Munteer. Jeannine Pacioni seconds. M/S/C.

Everyone in favor. No opposed. No abstentions. Motion carries.

**Parenting Contracts** – Current parenting contracts started October 1<sup>st</sup>, made amendments to each contract based on the COVID friendly language. Billing just began in October, currently no data to provide on how much spent.

\*Parenting circle of Security - \$850 per trainee attendee- Starts January

\*Abriendo Puertas – \$1500 (no discount) for trainee registration- Starts December 8<sup>th</sup>

Both Evidence based and vetted with First Five

Ask for funding for our four parenting trainers to attend the discounted Circle of Security and send 2-3 participants to Abriendo Puertas training.

The committee asked for more information about these evidence-based curricula to review before voting. Ginger will send links to further information to members and then organize an online vote after everyone has reviewed the materials.

**International Child Maltreatment Conference** – Requesting funding to approve CAPC Director and two additional CAPC professionals to attend virtually. Motion to approve up to \$900 for three participants to attend this conference.

Dr. Lara makes the motion. Deacon Warren Hoy seconds. M/S/C.

Everyone in favor. No opposed. No abstentions. Motion carries.

5:07 p.m. Motion to adjourn by Jeannine Pacioni and second by Deacon Warren Hoy second. M/S/C.

All in favor.

Chair Julie Altman was thanked for her past two years of leadership of CAPC. Thank you everyone, see you February 1<sup>st</sup> with Marni presiding as our new chair.

